



Vigo, 20 FEB. 2018  
EFCA/2018/D-

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|                         |   |                   |                                 |
|-------------------------|---|-------------------|---------------------------------|
| <b>To:</b>              | <b>MEMBERS OF THE STEERING AND TECHNICAL JOINT DEPLOYMENT GROUP</b><br><br>Denmark, Estonia, France, Germany, Ireland, Latvia, Lithuania, Netherlands, Poland, Portugal, Spain, Sweden, United Kingdom<br><br><b>OBSERVERS</b><br><br>Cyprus, Malta | <b>Telephone:</b> |                                 |
|                         |   | <b>Fax:</b>       |                                 |
| <b>DG Mare:</b>         | M. Kisieliauskas and H. Skrey   |                   |                                 |
| <b>Contact:</b>         | Piotr Stachowiak  | <b>Telephone:</b> | (+34) 986 12 06 13              |
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| <b>Number of pages:</b> | 1+3   |                   |                                 |

**INVITATION**

**SUBJECT:** NEAFC JDP TRAINING FOR EU INSPECTORS

**DATE:** Wednesday, 21<sup>st</sup> March 2018 – Thursday, 22<sup>nd</sup> March 2018

**PLACE:** European Fisheries Control Agency  
Avenida Garcia Barbon 4  
36201 Vigo  
Spain

**IMPORTANT**

Government experts invited to trainings organised by EFCA, which are covered under the European Maritime and Fisheries Fund operational programmes of the Member State concerned will not be reimbursed.

Please be informed that the EFCA will organise training for EU fishery inspectors involved in control operations covered by the NEAFC Joint Deployment Plan. This training will be held on 21-22 of March 2018 in Vigo, Spain.

The EFCA cordially invites three (3) fishery inspectors per Member State to participate in the training.

Please find enclosed provisional agenda for the planned training. You are invited to propose additional agenda items of interest to inspectors (presentations, points for discussion, etc.).

Member States officials interested to participate in this training are asked to register through the calendar/event registration system of the EFCA e-learning platform (<https://training.efca.europa.eu/>) **by 9<sup>th</sup> of March at the latest**.

Please note that Member States officials can access to the platform by using their professional e-mail address and by generating their own password (see user guide in Annex B). In case of difficulties to get access to the platform, please do not hesitate to inform EFCA at the following email address: [servicedesk@efca.europa.eu](mailto:servicedesk@efca.europa.eu)

Yours faithfully,



Mario Santos

Head of Unit  
EU Waters and North Atlantic

*(Provisional Agenda)*

## **TRAINING FOR NEAFC INSPECTORS**

European Fisheries Control Agency  
Av. G. Barbon 4, Vigo, Spain

*Meeting room the 7<sup>th</sup> floor*

**21-22 March 2018**

(from 09:00 to 17:30, with a break for a lunch 13:00 to 14:30)

| <b>Day</b>                     | <b>Session topic</b>   | <b>Session activity</b>  |
|--------------------------------|--|--|
| Wednesday,<br>21 <sup>st</sup> | <i>NEAFC Scheme changes - 2018</i>                           | Presentation and discussion  |
|                                | <i>Control measures</i>                                      | Presentations and discussion   |
|                                | <i>Inspections at sea</i>                                    | Presentations and discussion   |
|                                | <i>Infringements</i>   | Presentations and discussion   |
|                                | <i>Measures to promote compliance by NPC fishing vessels</i> | Presentations and discussion   |
|                                | <i>Monitoring of fisheries</i>                               | Presentations and discussion   |
| Thursday,<br>22 <sup>nd</sup>  | <i>Marsurv &amp; Copernicus</i>                              | Working in a group, hand-on exercise in the operational room                           |
|                                | <i>Practical exercises</i>                                   | Working in a group, practical exercise aboard of a fishing vessel in port <sup>1</sup> |

<sup>1</sup> This exercise will be confirmed during the training and its execution may depend on the presence of fishing vessel in port. The participants will be advised to wear clothes and shoes suitable for exterior work aboard of a fishing vessel.

## **ANNEX A – DATA PROTECTION NOTICE**

### **Protection of personal data of participants to meetings organised by Unit 1 – Operations of EFCA**

**Description:** Personal data related to this invitation will be processed in accordance with Regulation (EC) No 45/2001 of the European Parliament and of the Council on the protection of individuals with regards to the processing of personal data by the EU institutions and bodies and on the free movement of such data.

**Purpose:** The purpose of the processing of personal data for the meeting is: Management of the meeting, including management of: lists of contacts, invitations, participants, reimbursement of participants, reports, distribution of reports, feedback on reports, meeting follow-up, follow-up meetings, follow-up actions, information sharing.

#### **Personal data collected and further processed are:**

- Data necessary for the organisation and management of the meeting, such as Gender (needed for the right title)/ name/ surname/ profession/ postal & e-mail address/ phone & fax number...
- Identity/ passport no (for access control purpose by security guards to EFCA premises)
- Information about the form of transport used and hotel and banking information (for purpose of reimbursement of travel expenses/ allowances)

**Controller:** Head of Unit Operations, European Fisheries Control Agency.

As regards the information collected for the purpose of reimbursement of travel expenses/allowances, the Controller is the Head of Unit Resources, European Fisheries Control Agency.

**Recipients:** The access to all personal data as well as all information collected in the context of this meeting, and the organisation thereof, is only granted to a defined population of users, without prejudice to a possible transmission to the bodies in charge of a monitoring or inspection task in accordance with EU legislation. These users typically are: The chairperson and the secretary of the meeting, both supported by a team in the administrative and operational services inside EFCA and the Bank Account File and Legal Entity File department in DG Budget (European Commission) for the check and validation.

**Data retention:** Your personal data will be part of a list of contact details shared internally amongst EFCA services for the purpose of contacting data subjects in the future in the context of EFCA activities. If you do not agree with this, please contact the Controller by using the contact information mentioned in the invitation letter and by explicitly specifying your request.

Files relating to reimbursement procedures including your personal data are to be retained in the service in charge of the procedure (Unit 3, section Finance & Procurement) until it is finalised, and in the archives for five years from the date on which the European Parliament grants discharge for the budgetary year to which the documents relate. All these files could be retained until the end of a possible audit if one started before the end of the above period.

**Contact:** Please use the contact information mentioned in the invitation letter.

**Recourse:** You are entitled to have recourse at any time to the European Data Protection Supervisor<sup>2</sup>.

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<sup>2</sup> See the link: <http://www.edps.europa.eu>

## ANNEX B – EFCA E-LEARNING PLATFORM USER GUIDE

1. Navigate to <https://training.efca.europa.eu/> and click on the link “New Account”.



### European Fisheries Control Agency e-learning platform

The image shows a login form titled 'Login into your account'. It has two input fields: 'Username / email' with a person icon and 'Password' with a lock icon. Below the fields is a 'Log in' button. There are two links: 'Forgot your username or password?' and 'Remember username'. A red box highlights the 'New account' link. At the bottom, there is a paragraph: 'The EFCA E-learning platform is dedicated to the on line training of fisheries inspectors and other officials involved in fisheries control'.

2. Fill in all the required fields, that include email address, password and first and last names.

Finally, click on the “Create my new account” button at the bottom of the form. Please note all email fields must be completed in lowercase.

The image shows the 'New account' registration form. It is divided into three sections: 'Email address and password', 'More details', and 'Create my new account'. The 'Email address and password' section has fields for 'Username' and 'Password'. The 'More details' section has fields for 'Email address', 'First name', 'Last name', and 'Country'. The 'Create my new account' section has a 'Create my new account' button highlighted with a red box. There is also a 'Remember me' checkbox and a 'Forgot your password?' link.

### 3. You will then receive a confirmation email containing a link to confirm your account.

Dear EFCA user,

A new account has been requested at 'European Fisheries Control Agency e-learning platform' using your email address.

To confirm your new account, please go to this web address:

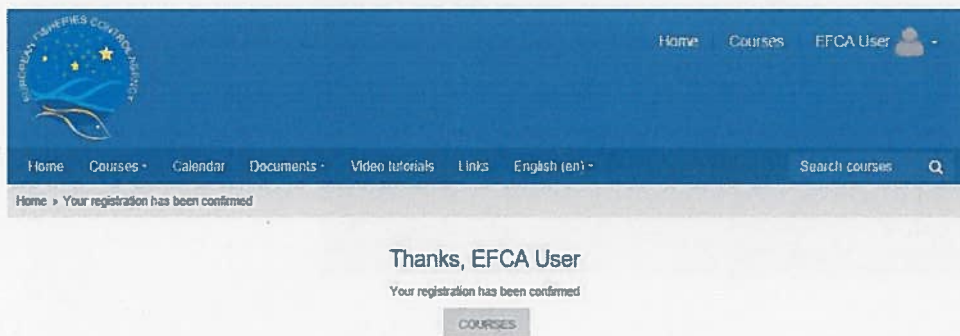
<https://training.efca.europa.eu/login/confirm>

In most mail programs, this should appear as a blue link which you can just click on. If that does not work, then cut and paste the address into the address bar at the top of your web browser window.

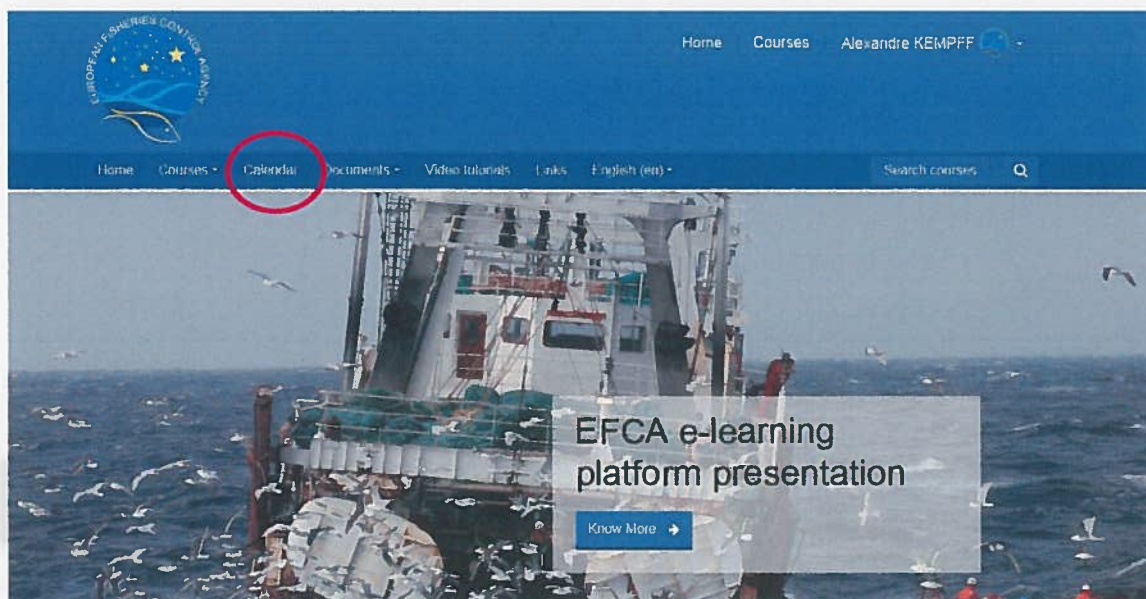
If you need help, please contact the EFCA Service desk,

EFCA Admin  
[servicedesk@efca.europa.eu](mailto:servicedesk@efca.europa.eu)

### 4. Once clicked the link will return you to the website where your account will then be confirmed.



### 5. From here you can register to the training event by clicking on "calendar"



and then going to the date(s) of the event:

# Calendar

Detailed month view for:  
 ▾

NEW EVENT

### Events key

- Hide global events
- Hide course events
- Hide group events
- Hide user events

◀ February 2018

## March 2018

April 2018 ▶

| Mon | Tue  | Wed  | Thu  | Fri | Sat | Sun |
|-----|--|--|--|-----|-----|-----|
|     |  |  | 1  | 2   | 3   | 4   |
| 5   | 6  | 7  | 8  | 9   | 10  | 11  |
| 12  | 13<br>2nd EFCA IUU Training session for Newcomers (Vigo) | 14<br>MED. Joint Deployment Plan training seminar ICCAT/GFCM (place tbd)<br><br>[2nd EFCA IUU Training session for Newcomers (Vigo)] | 15<br>[MED. Joint Deployment Plan training seminar ICCAT/GFCM (place tbd)] | 16  | 17  | 18  |
| 19  | 20   | 21<br>NEAFC Joint Deployment Plan training for EU inspectors (Vigo)  | 22<br>[NEAFC Joint Deployment Plan training for EU inspectors (Vigo)]      | 23  | 24  | 25  |
| 26  | 27   | 28   | 29   | 30  | 31  |     |

### Monthly view

**FEBRUARY 2018**

|     |     |     |     |     |     |     |
|-----|-----|-----|-----|-----|-----|-----|
| Mon | Tue | Wed | Thu | Fri | Sat | Sun |
|     |     |     | 1   | 2   | 3   | 4   |
| 5   | 6   | 7   | 8   | 9   | 10  | 11  |
| 12  | 13  | 14  | 15  | 16  | 17  | 18  |
| 19  | 20  | 21  | 22  | 23  | 24  | 25  |
| 26  | 27  | 28  |     |     |     |     |

**MARCH 2018**

|     |     |     |     |     |     |     |
|-----|-----|-----|-----|-----|-----|-----|
| Mon | Tue | Wed | Thu | Fri | Sat | Sun |
|     |     |     | 1   | 2   | 3   | 4   |
| 5   | 6   | 7   | 8   | 9   | 10  | 11  |
| 12  | 13  | 14  | 15  | 16  | 17  | 18  |
| 19  | 20  | 21  | 22  | 23  | 24  | 25  |
| 26  | 27  | 28  | 29  | 30  | 31  |     |

**APRIL 2018**

|     |     |     |     |     |     |     |
|-----|-----|-----|-----|-----|-----|-----|
| Mon | Tue | Wed | Thu | Fri | Sat | Sun |
|     |     |     |     |     |     | 1   |
| 2   | 3   | 4   | 5   | 6   | 7   | 8   |
| 9   | 10  | 11  | 12  | 13  | 14  | 15  |
| 16  | 17  | 18  | 19  | 20  | 21  | 22  |
| 23  | 24  | 25  | 26  | 27  | 28  | 29  |
| 30  |     |     |     |     |     |     |

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